



Mid-Year Report 2020

As of July 15, 2020

Houston-Galveston Area Council

Mid-Year Report – 2020

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Administration			
Project: Communication			
Implement a regional public outreach campaign for the 2020 Census.	The Houston-Galveston Area Council will conclude a comprehensive, regional public outreach campaign for the 2020 Census at the end of September. The campaign outlined strategies and tactics to target hard-to-count populations primarily in the 12 counties surrounding Harris County. Outreach tactics included a radio campaign with an emphasis on the Hispanic communities, a digital advertising campaign, a social media campaign, e-marketing and newsletters, website resources and an outreach toolkit, presentations, and a direct mail campaign. A partnership with our Houston-Galveston Area Council Board of Directors along with faith-based and community organizations, helped to expand our outreach efforts. Internal collaboration with our Workforce Solutions and aging teams, transportation, community and environmental, data services, and public services also afforded us the opportunity to expand our reach.	Achieving	Houston Endowment
Project: Government Relations			
Move to virtual meetings and webinars to engage and inform local member governments.	H-GAC Administration began its use of the Zoom platform in April to host the H-GAC monthly Board and committee meetings. In addition, the team coordinated and hosted a series of virtual COVID-19 Municipal Response Roundtables in April to provide a platform for local governments to discuss the challenges and policies enacted to address the needs of their citizens and employees. City Mayors and City Managers participated on behalf of 27 cities with 43 individuals in attendance. The team also assisted the GCEDD with outreach and engagement for its webinar on the CARES Act funding for local governments; 59 attendees participated in the June 18, 2020 event. Additionally, the video recording on GoToWebinar was viewed 33 times.	Achieving	H-GAC

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Administration			
Project: Procurement			
Procurement Cost Savings	The Procurement and Contracts program constantly seeks cost saving opportunities on a daily basis when performing procurement transactions for the agency. As of this mid-year update, a cost savings of \$19,611.05 has been accomplished.	Achieving	Various

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Aging			
Project: Administration			
Ensure Area Agency on Aging and Aging and Disabilities Resource Center meet or exceed federal and state performance measures.	The Area Agency on Aging (AAA) and Aging and Disability Resource Center (ADRC) meets Federal and State performance measures.	Achieving	Older Americans Act Title III
Support the Aging and Disability Advisory Committee in its planning and oversight of programs and services.	The AAA and ADRC meets bi-monthly with its Advisory Committee in its service area planning and oversight of programs and services.	Achieving	Older Americans Act Title III
Complete and implement a regional strategic plan for aging services.	Completed the AAA's regional Area Plan. Area Plan was approved by the Board May 2020.	Achieving	Older Americans Act Title III
Project: Nutrition and Transportation			
Through the network of community providers, meet nutrition needs for at least 5,100 older individuals and carry out medical and errand transportation service for at least 850.	The Area Agency on Aging has provided 6,573 program participants with congregate and home delivered meals and provided transportation trips for 359 participants. The pandemic has increased the demand for meal delivery services and had a negative impact on transportation services.	Achieving	Older Americans Act Title III
Project: Direct Services			
Provide eligible older individuals with home repair, personal assistance, and medical support through staff case managers.	The Area Agency on Aging has provided 83 unduplicated persons with residential repair, 145 unduplicated persons with personal assistance and 94 persons with health maintenance and medical supplies and support.	Achieving	Older Americans Act Title III
Project: Education and Information			
Provide at least 2,000 health and awareness contacts for older individuals and caregivers.	Staff and service provider provided health classes to 106 unduplicated clients, resulting in 487 direct service contacts. Due to mandatory social distancing rules, service delivery declined. Virtual health awareness classes began in August 2020.	Not Achieving	Older Americans Act Title III

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Aging			
Educate 6,000 individuals and caregivers with public benefit information, helping 1,000 older individuals and individuals with disabilities enroll in Medicare.	<p>The benefits counseling team provided education to 1,466 individuals through 24 events. This performance is below planned performance. All educational events, health fairs, and enrollment events were cancelled due to the pandemic. Benefits counselors have begun to provide virtual outreach programs as an approach to help achieve this goal.</p> <p>The benefits counseling team assisted 708 older individuals and individuals with disabilities with unbiased and individualized help with Medicare.</p>	Not Achieving	Older Americans Act Title III
Assist at least 3,000 older individuals, individuals with disabilities, and their families to access services through information, referral, and follow-up.	5,159 individuals with disabilities, older individuals, and family caregivers have been given information, assistance, and referral.	Exceeding	Older Americans Act Title III
Project: Advocacy			
Visit and engage residents and staff in at least 1,700 long-term care and assisted living facilities to advocate for residents' needs and help resolve complaints.	Due to the pandemic, the Ombudsman program was only able to conduct facility visits for Jan 1 – March 10, 2020 where ombudsmen conducted 174 visits to 76 nursing homes and 235 visits to the 285 assisted livings facilities in the area. Ombudsmen have maintained constant contact with facilities through email and phone calls. State Performance Measures were adjusted to reflect this challenge.	Not achieving	Older Americans Act Title III

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Project: Solid Waste Management			
Conduct long range solid waste planning activities for region including development of regional plan.	A subcommittee of the Solid Waste Management Committee was formed to guide the update of the Regional Solid Waste Management Plan. H-GAC staff and the committee have developed and distributed a survey to local governments in the region to gather information regarding waste, recycling, disaster debris preparedness, and illegal dumping enforcement programs. To date, 15 communities have completed the survey. Efforts of staff and the committee have also focused on gathering waste and recycling data for the region and developing goals and objectives to guide the region's materials management efforts over the next 20 years.	Achieving	Texas Commission on Environmental Quality (TCEQ)
Provide storm debris response and management technical assistance to local governments.	Promoted new Environmental Protection Agency (EPA) storm debris tool via direct email, Community and Environment (C&E) Newsletter and H-GAC website.	Achieving	TCEQ
Provide technical assistance on outreach and operations to local recycling programs.	Launched a COVID-19 survey on July 9, 2020 to gain a better understanding of waste generation post pandemic. Received 18 responses from New Gen Strategies, Stage Coach, Sugar Land, Huntsville, Clear Lake Shores, Clean Harbors, Humble, Harris County, Bellaire, Nature's Way Resources, JD Metals, Lake Jackson, Novus Systems, LaPorte, BK Killian, Cherry Companies, and TCEQ. Held Solid Waste Enforcement Workshop on March 5, 2020 with 52 attendees. Held a Solid Waste Recycling Workshop (Online) on May 21, 2020 with 45 attendees. Added Overcoming Recycling Challenges to the H-GAC website.	Achieving	TCEQ
Project: Regional Water Quality Programs			

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Provide water quality monitoring support and coordination at 300+ locations throughout the region.	Provide support and coordination of water quality monitoring at over 300 locations throughout the region with 6 local partners.	Achieving	TCEQ
Continue to update wastewater treatment plant and On-site Sewage Facility (OSSF)databases.	Updating wastewater treatment plant (over 800 facilities) and OSSF (over 100,000 facilities) databases.	Achieving	TCEQ
Repair or replace failing On-site Sewage Facilities for low income residents.	Provided repairs or replacement of on-site sewage facilities at 39 homes in the region.	Achieving	TCEQ
Complete final report for Water Quality Management Planning Activities, August 2020.	Draft Report completed in July. Final report scheduled for approval by Natural Resource Advisory Committee on August 6, 2020. Scheduled for acceptance at H-GAC Board on August.	Achieving	TCEQ
Project: Watershed Protection Planning and Implementation			
Coordinate Trash Bash activities at 16 locations throughout the region, March 2020.	Coordinated Trash Bash Event for all locations. Event had to be cancelled due to the COVID-19 pandemic.	Not Achieving	Galveston Bay Estuary Program (GBEP)/Texas Conservation Fund
Conduct meetings with stakeholders in the San Jacinto-Brazos and Brazos-Colorado Coastal Basins to discuss appropriate implementation strategies for reducing bacteria in select watersheds, August 2020.	Held four stakeholder meetings in the San Jacinto-Brazos Coastal Basin and three stakeholder meetings in the Brazos-Colorado Basin. The meetings support development of bacteria reduction plans within the Chocolate Bay, Oyster Creek and Caney Creek watersheds. Stakeholders were encouraged to participate in selecting voluntary measures to reduce bacteria.	Achieving	TCEQ
Complete Watershed Characterization for the Cotton Bayou Watershed, August 2020.	The draft Cotton Bayou Characterization Report was completed and submitted to the TCEQ. Staff gathered and analyzed data, including solicitating input from local stakeholders. Staff is waiting on comments from the TCEQ, before finalizing the document.	Achieving	TCEQ

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Work with stakeholders in six coastal communities to develop and utilize outreach tools to reduce nonpoint sources of pollution.	Worked with stakeholders in six coastal communities to develop an entire suite of public outreach tools that are available on the Coastal Communities Website. Tolls include information and materials about pet waste, on-site sewage facility care and maintenance, fats, oils and grease and proper trash collection and disposal.	Achieving	TCEQ
Continue Bacteria Implementation Group (BIG) coordination, submit annual report of implementation activities to BIG and TCEQ, October 2020	Conducted one-on-one meetings with BIG stakeholders to assess implementation. Held Spring Stakeholder meeting on June 2, 2020. Additional work group meetings were carried out in July 2020 to further gather implementation efforts. Completed data collection and analysis for the annual report. The annual report is being drafted in August 2020.	Achieving	TCEQ
Conduct Modeling and work with stakeholders to complete a Watershed Protection Plan for Cypress Creek, September 2020.	Modeling work is complete, and a draft watershed protection plan is in development with stakeholders, with an expected September delivery date. Participation has been excellent. H-GAC is working with partners to pursue activities and coordinate on local efforts (forestry, flood mitigation, etc.).	Achieving	TCEQ
Conduct modeling and work with stakeholders to begin the development of a Watershed Protection Plan for Spring Creek.	Preliminary stakeholder outreach and a kickoff meeting have been completed. The draft technical modeling work is complete and ready for stakeholder review. Participation is good across stakeholder categories.	Achieving	TCEQ
Project: Economic Development			

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Provide technical assistance to municipalities and organizations with Opportunity Zones to drive private investment.	<p>Mapped and identified opportunity zone locations with past and future planning studies, including Livable Centers. Assisted some Economic Development Administration (EDA) applicants (including HOPE Clinic, Connect Community, San Jacinto Community College) with close proximity to opportunity zones considering project benefits in adjacent opportunity zones, in alignment with EDA investment priorities.</p> <p>With the uncertainty of the financial markets, interest in Opportunity Zone investments has waned, and the focus of the Economic Development District has shifted to technical assistance to mitigate the unprecedented economic crisis caused by the COVID-19 pandemic.</p>	Achieving	EDA
Begin implementation of the recommendations from the Broadband Plan in one community in the region.	The Regional High-Speed Internet Strategy was approved by the Gulf Coast Economic Development District (GCEDD) and H-GAC Boards of Directors. Began working with Waller County to explore the potential for a public-private partnership with the San Bernard Electrical Coop and provided support on a potential EDA investment in the City of Dayton. Worked with Connected Nation Texas to promote broadband surveys to assess and map internet service gaps in Liberty, Walker, and Wharton counties.	Achieving	EDA

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Seek EDA investments into the region through the Economic Development Assistance Program and Regional Innovations Strategies Program through technical assistance in the applications process.	<p>The GCEDD has provided support to communities throughout the region on matters related to economic recovery from the COVID-19 pandemic, including a webinar on the CARES Act funding for local governments; 59 attendees participated in the June 18, 2020 event. Additionally, the video recording on GoToWebinar was viewed 33 times. The GCEDD presented on the development of our Regional Economic Resilience Plan to the National Association of Development Organizations Transportation Conference and “Summer with the CEDS” web series. Implemented Economic Recovery Resources - Weekly Update in April to help our local partners stay on top of new funding opportunities.</p> <p>Staff has provided grants technical assistance for approximately 50 projects.</p>	Achieving	EDA

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Project: Community Planning			
Promote regional floodplain, open and natural areas and conservation planning.	<p>H-GAC has continued to host and facilitate quarterly meetings of the Regional Flood Management Committee and the Water Resource Committees as Board subcommittees and regional roundtables for floodplain managers and water decision-makers. H-GAC worked with Judge Sylvia of Chambers County and other Cedar Bayou Watershed stakeholders to forward the Cedar Bayou Initiative to support resiliency projects in the area. H-GAC staff has provided direct support for member governments in identifying flood project funding opportunities related to the Texas Water Development Board (TWDB) Flood Infrastructure Fund and Texas General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) funding. The H-GAC Board approved H-GAC to apply to be the San Jacinto River Basin Regional Flood Planning Group sponsor (TWDB decision pending).</p> <p>H-GAC has worked with the Houston Endowment to develop a Regional Conservation Framework to identify opportunities and challenges in promoting conservation practices in local government operations and planning. H-GAC held listening sessions for 12 of 13 counties and developed a series of technical resources to support member governments thus far. H-GAC has also continued to promote urban natural areas with direct support to the City of Houston and Harris County Precinct 1 on urban forestry-based elements of source water protection and conservation planning.</p>	Achieving	Local and Houston Endowment

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Enhance local government capacity and knowledge relating to resilience and community planning through workshops and technical assistance.	Developed tools and datasets to assist member governments in navigating the economic impacts of the COVID-19 pandemic. Provided a rapid forecast of sales tax impacts and economic recovery scenarios for local governments. Working with five local governments to facilitate development of local government corporation to assist selected local governments with Rails-To-Trails work. Have held three Bringing Back Main Street roundtables with 131 attendees. Have held three Parks and Natural Areas roundtables with 98 attendees. In the process of developing an agenda for the 2 nd Annual Rural and Small Town Downtown Revitalization Summit (October 27, 2020).	Achieving	Local
Continue regional housing plan efforts, such as hosting additional meetings; implementation of select plan recommendations; and potentially incorporating Harris County.	Developing best practice document relating to housing and resilience. Document is in draft form. Developing housing toolkit for local governments. H-GAC was been in conversation with Harris County and the City of Houston as they have launched a combined study of housing that will take place over the next 18 months. Several of the plan recommendations have been delayed by the COVID-19 pandemic.	Achieving	Local

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Project: Livable Centers			
Conduct training workshop/technical assistance for local governments on implementing Livable Centers strategies.	In the process of developing the 2020 Livable Centers Workshop. The workshop will focus on parking and is scheduled for September 18, 2020. Conducted economic development evaluation of past livable center studies to identify future opportunities for project development; currently working on best practices and economic development toolbox. Mapped and identified vulnerable population overlay with past and future Livable Centers Partners. Mapped and identified opportunity zone locations with past and future Livable Centers Partners. Identified associated project recommendations and summarized for future incubation to prepare for new funding.	Achieving	Texas Department of Transportation (TxDOT)
Manage contracting for Livable Centers studies and select projects for FY2020 Call for Partners.	Completed one Livable Centers study (North Houston/GreensPoint) and four studies are underway (City of Pasadena, Eastwood, Montrose TIRZ, and City of Angleton). One study is in final phases of contract negotiations (East Aldine) and one is in final phases of procurement (Seabrook).	Achieving	TxDOT
Work with project Livable Centers study sponsors to prioritize projects and promote development patterns that improve safety, increase access to high speed transit, encourage walking and bicyclist opportunities, and support environmental justice.	Issued Call for Livable Centers Partners in October 2019. Applications are managed in two phases with a Notice of Intent due in December 2019 and all final applications due January 2020. Three viable applications were notified in March and funding amounts were negotiated in April 2020. Final local partner selection is anticipated to begin in the fall of 2020.	Achieving	TxDOT

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Community and Environmental Planning			
Project: Socioeconomic Modeling			
Release the updated forecast of population, jobs, and land use.	Updated 2019 announced and planned development events. Significant progress was made in developing 2020 model parcels and model buildings database necessary for the next forecast release.	Achieving	TxDOT
Provide analytical support to Transportation Department and staff of other H-GAC programs on long-range planning and special projects.	Analytical support has been provided to the long-range planning and transit planning transportation programs, to economic development, sustainable development, and water resources programs. Completed the final draft report on Transportation Resilience and Durability to Extreme Weather Events. The report is currently under review by the Federal Highway Administration	Achieving	TxDOT
Provide data and technical assistance to local governments, public, private, non-profit organizations, and academic institutions on socioeconomic data issues.	Information support was provided to local governments and to consultants working for local governments. Socioeconomic data from the United States Census, United States Bureau of Labor Statistics, and other sources was made available for viewing and downloading on the H-GAC website. Presented at the US Census LED webinar on Job-to-Job flows in the Houston Region.	Achieving	TxDOT
Maintain and update databases and online web mapping applications with socioeconomic and land use data from federal, state, and local sources.	Databases are updated in a timely manner. The staff updated and developed new interactive mapping applications for accessing Socioeconomic, Transportation, and Resilience data. The new applications include Regional Resilience Tool, Regional Commute Flow Map, and 2019 Regional Crash data (3D).	Achieving	TxDOT

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Project: Geographic Data Workgroup			
Facilitate, coordinate, and sponsor monthly Geographic Data Workgroup meetings.	Coordinated and hosted monthly Geographic Data Workgroup meetings at H-GAC and through virtual meeting since April 2020.	Achieving	Data Sales
Facilitate the quarterly Houston Area Arc Users Group meetings.	Due to the COVID-19 pandemic, these activities have been either delayed or cancelled.	Delayed	Data Sales
Cooperative purchase of regional Business and Household databases.	Completed the cooperative purchase and distribution of the 2020 Business and Household data to 14 contributing cost-share partners.	Achieving	Interagency Cooperative Purchase
Begin distribution process for cooperative purchase of the 2020 regional aerial imagery.	Started distributing the newly acquired 2020 regional aerial imagery to 40 contributing partners.	Achieving	Interagency Cooperative Purchase
Maintain and update STAR*Map (Southeast Texas Addressing and Referencing Map).	Perform daily updates and improvements to the STAR*Map regional centerline and address point datasets using various sources.	Achieving	Maintenance Subscribers
Coordinated and sponsored the Houston Regional GIS Expo and the Houston Area GIS Day.	The Houston Regional GIS Expo was cancelled due to the COVID-19 pandemic. The Houston Area GIS Day will be held virtually in November 2020.	Delayed	Sponsorship
Manage current and historical aerial imagery acquisition, providing a platform and workflow for sharing Geographic Information System (GIS) data and analysis via online services, and supporting the GIS needs of H-GAC users and member agencies.	The maintenance to the agency GIS geodatabase and historical aerial imagery is performed routinely and the acquisition of updated aerial imagery is performed biennially.	Achieving	Data Sales

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Project: Workforce IT Support			
Provide technical and Wide Area Network support for over 900 users in twenty-eight (28) Workforce Solutions career offices in the H-GAC region.	Monitoring the Workforce Solutions wide area network operation and remedying issues by escalating trouble tickets to the network provider, repairing and replacing network equipment as needed.	Achieving	Texas Workforce Commission (TWC)
Facilitate data circuit adds, moves, and or changes for the Workforce Solutions career offices.	Responsible for ordering, installing, configuring, and connecting the new wide-area-network data circuits for new and relocated Workforce facilities.	Achieving	TWC
Maintain and update Workforce Solutions network account database, e-mail and web services.	Administering Workforce staff and contractors' emails and security needs by attending to requests for new accounts, deactivation, edits by managing the LISO (Local Information Security Officer) database.	Achieving	TWC
Maintain and provide Office 365 technical support including e-mail, SharePoint, OneDrive, and extranet services for over 900 Workforce Solutions centers employees.	Providing technical support to 900 Workforce Solutions employees including Office 365, SharePoint extranet, and OmniLert emergency notification systems. Implementing and enforcing security system policies.	Achieving	TWC
Host and maintain Childcare Financial Assistance program's web application and database.	Performing routine maintenance and backup of Childcare vendor portal. Worked with Workforce consultant to gain remote access on an as needed basis for edits, troubleshooting and bugs fixes.	Achieving	TWC
Project: Geographic Information System (GIS) Administration			
Provide GIS support, guidance, and capabilities to H-GAC GIS users. This includes developing innovative and industry best practices using our GIS software that can enable more efficient workflows and processes.	Performing maintenance to the agency enterprise GIS and data. Provide routine support, communication and encourage of GIS best practices. Facilitate ongoing GIS trainings for users to learn new and improve current skills using GIS software.	Achieving	Allocated Grant Funds

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Maintain agency enterprise Global SDE GIS database to ensure internal GIS users have access to current data and the public access through digital download and online map services.	Continuous maintenance to the agency GIS data layers for distributing and sharing via online portal. Developing and organizing a new interface to improve GIS data downloads from the agency's web portal.	Achieving	Allocated Grant Funds
Continue to expand usage of ArcGIS Online site to H-GAC users that can benefit from web mapping applications and capabilities.	Set up GIS projects web sites and online maps for GIS users internally and externally. Developing new interface to improve GIS data sharing and online map usage for the agency.	Achieving	Allocated Grant Funds
Work with H-GAC departments that have not traditionally used GIS to put data into a geographic format that allows for a geographic perspective.	Produced digital mapping online mapping applications, and statistical dashboards for various projects including the COVID-19 pandemic of the H-GAC's 13-county region.	Achieving	Allocated Grant Funds
Provide and coordinate on-site and online GIS training opportunities for both GIS and non-GIS users at H-GAC as well as the public GIS community in the region.	Facilitated GIS trainings planning for H-GAC and the Geographic Data Workgroup in the region. The remainder of the 2020 training classes will be held virtually due to the COVID-19 pandemic.	Achieving	Allocated Grant Funds
Project: Information Technology Network Support			
Develop strategic plans for agency's information technologies to support various programs need and to keep up with industry standards and trends.	Modified network configurations to support all H-GAC's staff remote work environment using Virtual Private Network (VPN) technology. Developed guidelines for staff to access their work desktops to perform their work remotely. . Assisted Human Resource to use DocuSign e-signature to retrieve signatures of new staff.	Achieving	Allocated Grant Funds
Maintain agency's network infrastructure, telecommunication services and enterprise data management.	Increased Internet bandwidth and upgraded VPN capacity to accommodate access for all 286 employees to remotely work from their homes during the COVID-19 pandemic. Enhanced and upgraded the ShoreTel telephone communication system for keeping H-GAC employees stay connected to external customers and the public while working remotely.	Achieving	Allocated Grant Funds

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Maintain agency's server and desktop computing environment.	Developed strategy for supporting desktop computers from staff's home offices due to the uncertainty of the COVID-19 pandemic in the region. Distributed laptops to maintain productivity and connectivity during remote work due to the COVID-19 pandemic.	Achieving	Allocated Grant Funds
Provide applications support and helpdesk services.	Provided trainings on usage of Microsoft Teams to facilitate and promote in-person communication in a remote environment. Continue to provide support to staff over VPN connection and adjust to a remote work environment.	Achieving	Allocated Grant Funds
Maintain and support agency accounting system, email services, document management system and a host of databases.	Provided support, maintenance, and backup of critical agency systems and services. Collaborated with the Finance department and consultant on various projects: Agiloft contract management system, Sage human resources management system, and Electronic payments of invoices.	Achieving	Allocated Grant Funds
Maintain and support a host of applications and web services for both internal and external users.	Provided support and maintenance of web servers and GIS applications consumed by our partners and region.	Achieving	Allocated Grant Funds
Continue to maintain, update and improve agency business contingency and disaster recovery plan.	Contracted with Data Foundry for hosting equipment at the Houston 2 Data Center. The new service will include network expansion with higher bandwidth and increased power capacity to house H-GAC's core services and the Workforce wide area network and ensure high availability.	Achieving	Allocated Grant Funds
Project: Website Support			
Update and maintain agency websites, Intranet and disaster recovery website in terms of currency and operability.	Continue to maintain the content and health of the H-GAC and Commute Solutions websites through daily content management tasks. Completed a comprehensive audit of the H-GAC website's content and implemented various improvements.	Achieving	Allocated Grant Funds
Continuous template and functionality improvements on the H-GAC website.	Developed new interactive elements of the H-GAC website and improved existing elements.	Achieving	Allocated Grant Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Provide technical support and training to agency staff to update and edit the website contents.	Continue to support content editors in using the content management system to update the H-GAC website and provide support to the HGACBuy web development.	Achieving	Allocated Grant Funds
Provide data and analysis of website information to identify trends and make data driven decisions.	Created web analytics reports for various agency groups to inform them of the performance of their website content and help guide them in creating new content or revising existing content.	Achieving	Allocated Grant Funds
Manage web projects with consultant for various departments throughout the agency.	Worked with Local Development Corporation to develop online application for Harris County Forgiveness Loan Program. Working with consultant on implementing a new content management system (CMS). The new CMS will enhance webmasters and editor's ability to improve website designs in creating web content.	Achieving	Allocated Grant Funds
Project: SharePoint Support			
Provide support and create feature improvements for SharePoint sites throughout the agency.	Continue to optimize agency's SharePoint environment by developing web forms and workflows to improve business processes. Developing an information retention policy to align with record retention requirements.	Achieving	Allocated Grant Funds
Create and maintain Intranet and Extranets for departments and program staff for collaborating and conducting business with outside agencies.	Developed extranet sites for various programs to facilitate online collaboration with external partners and vendors. Continued to maintain account database and access to ensure proper information security.	Achieving	Allocated Grant Funds
Created online apps and workflows using Office 365 to accommodate H-GAC's internal business process as well as collaborating with external contractors.	Continue to develop web forms to improve internal and external business processes and to centralize the collection of data for reporting functions.	Achieving	Allocated Grant Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Provide support for the agency's Contract management system, Agiloft, and the e-signature solution, DocuSign. The process helped H-GAC attain its goal in being a more paperless agency.	Expanded the use of electronic signature workflow to improve signatory process in a remote work environment.	Achieving	Allocated Grant Funds
Provide support, permission access, and create feature improvements for Workforce Offices SharePoint sites	Continue to optimize Workforce Solutions SharePoint environment by developing new web forms to improve business processes and workflows, including access management to ensure proper information security.	Achieving	Allocated Grant Funds
Project: 9-1-1 Emergency Communications District			
Maintain answering point equipment in all eight counties to provide display of location and phone number information from wireline, wireless Phase II, and Voice over Internet Protocol (VoIP) calls.	Staff continues to maintain answering point equipment in all eight counties to provide display of location and phone number information from wireline, wireless Phase II, and Voice over Internet Protocol (VoIP) calls.	Achieving	9-1-1 Service Fee
Maintain and provide technical assistance Mapped ALI data.	Staff continues to maintain and provide technical assistance for Mapped ALI data.	Achieving	9-1-1 Service Fee
Conduct regional TDD and telecommunicators training classes.	Regional Telecommunications Device for the Deaf (TDD) and telecommunicators training classes are on hold due to the COVID-19 pandemic.	Delayed	9-1-1 Service Fee
Maintain, support, and enhance 9-1-1 mapping for eight (8) rural counties databases.	Staff continues to maintain, support, and enhance 9-1-1 mapping for eight rural counties databases.	Achieving	9-1-1 Service Fee
Standardize 9-1-1 data for eight (8) rural counties in compliance with the National Emergency Number Association (NENA) data standards for Next Generation 9-1-1 GIS data.	Staff continues to work on standardization of 9-1-1 data for eight (8) rural counties in compliance with the National Emergency Number Association (NENA) data standards for Next Generation 9-1-1 GIS data.	Achieving	9-1-1 Service Fee

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Data Services			
Provide GIS data updates to each of the 23 Public Safety Answering Points (PSAPs) using replication to distribute the updates. Continue data replication workflow for base map data distribution to each dispatch call center and county coordinators and receive updates for 9-1-1 GIS geospatial data.	GIS updates are being provided to the 23 Public Safety Answering Points.	Achieving	9-1-1 Service Fee
Conduct field tests for Wireless Network Performance for all 23 PSAPs to ensure proper 9-1-1 call routing and maintenance of regional cell tower data.	Necessity for field testing is considered on a case-by-case basis due to the COVID-19 pandemic.	Delayed	9-1-1 Service Fee
Update and maintain 9-1-1 geospatial digital base maps for the regional enhanced 9-1-1 system the ability to accurately map wireless and landline emergency calls.	Staff continues to update and maintain 9-1-1 geospatial digital base maps for the regional enhanced 9-1-1 system the ability to accurately map wireless and landline emergency calls.	Achieving	9-1-1 Service Fee
Provide ongoing technical support and training to rural county 9-1-1 addressing coordinators for all GIS software applications.	Staff continues to provide ongoing technical support remotely. Training for rural county 9-1-1 addressing coordinators for all GIS software applications is performed remotely if necessary. Field site visits are suspended due to the COVID-19 pandemic.	Achieving	9-1-1 Service Fee
Maintain and update rural county base maps with new roads and address information	Staff continues to work with rural county 9-1-1 addressing coordinators to maintain and update rural county base maps with new roads and address information	Achieving	9-1-1 Service Fee
Expand ArcGIS Server platform to support H-GAC 9-1-1 web-based data development Processes.	Expansion of the ArcGIS Server platform to support H-GAC 9-1-1 web-based data development Processes is on hold for on-going resolution of technical issues with the software.	Delayed	9-1-1 Service Fee

Commented [WC1]: Need a better explanation on delay.

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Human Services			
Project: Board Administration			
Support Workforce Board's planning and oversight activities.	Updated strategic plan with annual performance targets and provides regular oversight reports on workforce system operations.	Achieving	TWC
Ensure workforce system meets or exceeds Workforce Board, federal and state performance measures.	Meeting 25 of the 40 Workforce Board and federal/state performance measures. The ability of staff and individuals in the Gulf Coast region has been significantly hindered by the COVID-19 pandemic. We continue to work with contractors to improve virtual service delivery and offer innovative solutions for service delivery to meet individual needs.	Not achieving	TWC
Expand community awareness for Workforce Board and Workforce Solutions.	Workforce Solutions is becoming recognized as the source for information on the job market and expert advice on looking for work. We now have weekly segments with both ABC 13, FOX 26, and we field inquiries from other media outlets regularly. In total, Workforce Solutions has appeared in over 200 media stories since the COVID-19 pandemic began, with an estimated advertising value of well over \$6 million. With an average of 30,000 views per week, the Facebook Live segments with ABC 13 have helped expand our social media reach. We now have nearly 12,000 followers across Facebook, Instagram, Twitter and LinkedIn.	Exceeding	TWC
Project: Workforce Solutions Operations			
Serve at least 28,500 businesses and 400,000 people.	We have served 19,829 businesses and over 500,000 people	Achieving	TWC
Ensure at least 77% of individuals enter employment.	85.3% of customers entered employment.	Exceeding	TWC

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Human Services			
Ensure at least 37% of all customers increase their earnings by 20% after service.	32% customers increased their earnings after service. This is an increase from prior year performance. We continue to build toward the Workforce Board's goal of 37%.	Achieving	TWC
Help at least 75% of individuals pursuing education earn a credential.	We have assisted 81.3 % of individuals pursuing education earn a credential	Exceeding	TWC
Create at least 3,300 new jobs through partnering with economic development and local business organizations.	Created 1,367 new jobs through partnering with economic development.	Not achieving	TWC

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Project: Regional Law Enforcement Training			
Provide 85,000 contact hours of training.	Training has been delayed due to the COVID-19 pandemic.	Delayed	Office of the Governor
Conduct two Basic Peace Officer Certification classes and 130 in-service courses.	Two classes are in progress.	Delayed	Office of the Governor
Provide coordination of Advanced Law Enforcement Rapid Response Training (ALERT) equipment and training within the H-GAC region.	Training has been delayed due to the COVID-19 pandemic.	Delayed	Office of the Governor
Provide training on fraud and skimmers. Training will include use of skimmer detection equipment and credit card readers.	Training has been delayed due to the COVID-19 pandemic.	Delayed	Texas Department of Agriculture
Project: Criminal Justice Planning			
Develop priority funding lists for four criminal justice funding initiatives.	Created FY 2021 priority funding lists for the following Requests for Applications: 1. Direct Victim Services - 72 projects. 2. Violence Against Women - 12 projects. 3. Juvenile Justice - 26 projects. 4. Criminal Justice - 41 projects. Completed priority lists were submitted to the Board on June 16, 2020.	Achieving	Criminal Justice Division (CJD) Interlocal Agreement
Prepare FY 2021 Regional Criminal Justice Plan.	Community planning meetings for 12 counties will begin in October 2020.	Achieving	CJD Interlocal Agreement
Conduct eight H-GAC application workshops on criminal justice grant funding.	Conducted 10 FY 2021 grant application workshops and one webinar in January 2020.	Achieving	CJD Interlocal Agreement

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Provide technical assistance to grant applicants and grantees.	Provided 225 hours of technical assistance to grant applicants and grantees.	Achieving	CJD Interlocal Agreement
Support development of regional programs.	Supporting Law Enforcement training, Advanced Law Enforcement Rapid Response Training, Juvenile Mental Health, Elder Abuse	Achieving	Law Enforcement Grant, Juvenile Grant, Violence Against Women Grant
Develop strategic plan for the H-GAC region.	Completed Criminal Justice Strategic Plan on June 28, 2020.	Achieving	CJD Interlocal Agreement
Project: Juvenile Regional Mental Health Services			
Provide 450 hours individual counseling for Juvenile Probation Departments in the region.	Currently provided 168 hours of individual counseling for Juvenile Probation Departments in the region.	Achieving	Juvenile Grant
Provide 225 hours of group counseling for Juvenile Probation Departments in the region.	Currently provided 96 hours of group counseling for Juvenile Probation Departments in the region.	Achieving	Juvenile Grant
Provide 125 mental health evaluations for Juvenile Probation Departments in the region.	Currently provided 193 mental health evaluations for Juvenile Probation Departments in the region.	Exceeding	Juvenile Grant
Project: Elder Justice Program			
Get Multi-Disciplinary Teams in Fort Bend, Galveston and Montgomery counties fully operational in terms of reviewing complex cases of elder abuse and coordinating services.	Project was launched with 100% funding from a Victims of Crime Act (VOCA) grant, whose use is restricted to direct victim services. Many prerequisites for operating Multi-Disciplinary Teams (e.g. training, development of information-sharing protocols, etc.) can only be accomplished using another source of funds. H-GAC has applied for a Violence Against Women Act (VAWA) grant that will, if awarded, underwrite these threshold activities starting September 1, 2020.	Delayed	Violence Against Women Act

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Conduct intensive campaign of 24-48 community outreach sessions to educate about resources available to seniors in formats aimed at both potential clients/families, professionals, and non-profit/partner agencies.	Goals were partially met (11 sessions) prior to the pandemic-related shut down. Currently rethinking delivery of outreach sessions due to COVID-19 as a significant portion of target audience of seniors is neither equipped nor appropriate for virtual outreach.	Delayed	Victims of Crime Act
Build out a service model, similar to Will-A-Thon, for combining group and individual services to elders who are being victimized by credit card abuse, identity theft and other third-party scams.	Successfully developed an efficient service-delivery model for elder victims of financial exploitation. With our focus on direct services during this remote work period, this model has been invaluable, as financial exploitation is the most common presenting issue among our clients.	Exceeding	Victims of Crime Act
Project: Skimmer Detection Project			
Procure and distribute skimmer detection equipment and credit card reader.	Delayed due to the COVID-19 pandemic.	Delayed	Texas Department of Agriculture
Work with H-GAC Communications Department to provide public service announcements and outreach region wide concerning skimmer devices.	Project funding is being moved from public service announcements to equipment for the jurisdictions to use in the apprehension of offenders using skimmer devices.	Delayed	Texas Department of Agriculture
Partner with local law enforcement agencies, meet with retail associations advising of the skimmer detection equipment and fraud/cybersecurity program.	Delayed due to the COVID-19 pandemic.	Delayed	Texas Department of Agriculture
Project: Cooperative Purchasing			
Develop and employ electronic bid system.	HGACBuy receives bids/proposals electronically and continues to develop the software for an electronic bid system.	Achieving	Coop budget

Commented [WC3]: Word choice? Partially or practically as in almost. Do we have a number?

Commented [WC4]: Not sure why this internal work would be delayed?

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Number of orders processed through the program to exceed 3,800.	The COVID-19 pandemic has impacted governmental purchasing with less purchases. HGACBuy has processed over 1,500 orders with 3,200 projected.	Not Achieving	Participating local government purchasers
Annual purchasing volume in 2020 for all categories to reach \$2 Billion.	The COVID-19 pandemic has had an impact on contract performance. HGACBuy continues to expand offerings to government purchasers adding four new contracts for a total of 41. Current purchasing volume is over \$600 million with \$1.3 billion projected.	Not Achieving	Participating local government purchasers
Host Bi-annual Vendor Forum.	HGACBuy formed a Vendor Advisory Committee in 2020 with quarterly meetings now conducted virtually.	Achieving	Coop budget
Project: H-GAC Energy Corporation			
Conduct energy purchasing for local governments.	Provide HGACEnergy member governments with historical load data and projections on future annual load data. Conduct strategic planning and make recommendations on market and contracting opportunities. Resolve account, billing and sales tax issues. Assist contracted members with adding and deleting meters on existing accounts and service locations. Solicit pricing from Retail Electric Providers on a weekly basis with various contract terms on behalf of members. Complete renewal agreements as requested by members.	Achieving	Energy Corporation Fees

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Estimate annual volume of 274,170,890 kWhs of electricity through H-GAC Energy Corporation contracts.	<p>Year-to-Date volume of 94,650,756. Estimate reduction in demand of 30% - 60% by HGACEnergy members due to the COVID-19 pandemic.</p> <p>H-GAC staff worked to refocus the program for the remainder of this year by renewing our efforts of personal contacts with members and being more proactive in relationship building; reaching out about new products being offered through the program, such as solar panels and concentrating on providing whole energy solutions; continuing to provide exceptional customer service; conducting new solicitations for Retail Electric Providers and Consultants; and developing a new social media outreach campaign.</p>	Not Achieving	Energy Corporation Fees
Produce a new multi-social media campaign to target 13 counties in the H-GAC Region.	<p>Created HGACEnergy Facebook and Twitter accounts – retargeting members in the H-GAC region as well as the Electric Reliability Council of Texas region. Announcing current vendors under contract and future contracts.</p> <p>Co-branding project on Solar Panel contract.</p>	Achieving	Coop Budget Program Promotions
Pursue opportunities to expand in other deregulated areas of Texas.	Releasing Request for Proposal (RFP) for Brokers/Consultants. In concert with HGACBuy Marketing and Communications Staff, will begin promoting expansion in the 1 st quarter of 2021 to target deregulated areas in Texas historically not reached by HGACEnergy.	Achieving	Energy Corporation Fees
Continue to research additional energy related products and services (including green) to offer through HGACEnergy.	In partnership with HGACBuy, HGACEnergy now has contracts for Solar Panels and Associated Equipment. Government customers in the H-GAC region as well as nationwide may purchase through these contracts.	Achieving	Energy Corporation Fees

Commented [WC5]: Would be helpful to also mention the work staff did to refocus and re-envision the program for the remainder of 2020.

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Project: Emergency Preparedness Program			
Assist with the updates and maintenance of local emergency management plans.	Staff continues to work with Emergency Management Coordinators across the region to address planning needs when requested.	Achieving	State Homeland Security Program
Monitor state homeland security and emergency preparedness funding programs.	Staff monitored announcements and changes in the Homeland Security Grant Program and the Nonprofit Security Grant Programs and sent updates to stakeholders.	Achieving	Office of the Governor
Coordinate and update regional catastrophic plans.	Staff participates in multiple catastrophic workgroups and coordinates with the Urban Area Security Initiative on multiple regional planning projects.	Achieving	State Homeland Security Program
Assist with regional training and exercises.	Staff evaluated the Galveston County Complex Coordinated Terrorist Attack Table Top Exercise. Staff continues to support regional stakeholders when requested.	Achieving	State Homeland Security Program
Assist with jurisdictional homeland security grant audits/monitoring.	Staff assists with grant monitoring and audits when requested by either the applicant agency or the Office of the Governor.	Achieving	Office of the Governor
Assist with the close out of previous grant year funding.	Staff closed out FY 2018 State Homeland Security Program and submitted reallocation plans for FY 2017 funds to the Office of the Governor.	Achieving	Office of the Governor
Provide technical assistance to jurisdictions in meeting grant eligibility and funding requirements.	Staff conducted four State Homeland Security Program workshops and assisted applicants in submitting FY 2020 applications.	Achieving	Office of the Governor
Monitor and maintain Regional Gulf coast State Mutual Aid Agreement.	Staff continues to update the Regional Gulf coast State Mutual Aid roster and agreement as new signatories are received.	Achieving	State Homeland Security Program
Collaborate on the development of the Regional Resource Inventory Tracking Tool.	Staff continues to wait for the City of Houston Urban Area Security Initiative to secure a vendor for this project.	Delayed	State Homeland Security Program

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
With the H-GAC jurisdictions, update the Regional Interoperable Communication Gap Analysis, Regional Interoperable Communications Plan, and Strategic Plan.	The Regional Interoperable Communications Phase 1 was completed and phase 2 is underway. Staff participated in the update of the statewide strategic plan workshop in February 2020.	Achieving	State Homeland Security Program
Provide grant application workshops and technical assistance to grant applicants and grantees.	Staff conducted four State Homeland Security Program workshops and assisted applicants in submitting FY 2020 applications.	Achieving	Office of the Governor
Develop priority funding list for State Homeland Security Program (SHSP) grant.	The Regional Homeland Security Council approved and submitted the FY 2020 State Homeland Security Program grant priority list in March 2020.	Achieving	Office of the Governor
Assist Transportation Department with regional evacuation planning.	Draft of the Emergency Evacuation Traffic Management Plan was submitted to stakeholders and is awaiting comments.	Achieving	Transportation Funding
Assist Communications Department with content creation for the 'Together Against the Weather' campaign.	Staff worked with Communications department to draft talking points for the 2020 hurricane season and participated in a radio interview for KRBE to discuss hurricane preparedness.	Achieving	Texas Department of Transportation Planning Funds
Project: Small Business Loans			
Submit two to four projects for small business financing consideration.	Submitted over 600 loans for Harris County and three loans for Revolving Loan Fund (RLF) for consideration. We are working to submit two to five additional loans for the RLF and two to three for 504.	Exceeding	US Small Business Administration, US Economic Development Administration, Harris County
Build relationships with lending institutions and financial organizations.	We are continuing to build relationships with lending institutions. We are working with our Communications team to develop a comprehensive outreach plan to engage lending institutions in a remote environment.	Achieving	US Small Business Administration

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Public Services			
Collaborate with partners and stakeholders to provide financial literacy education for youth in rural counties.	Delayed by the COVID-19 pandemic, we are now working on closing loans within the Community Development Financial Institutions (CDFI) Fund Opportunity Zones. Once we have funded enough loans, we will apply for CDFI certification and begin working on financial literacy programs for youth in rural counties.	Delayed	CDFI Fund
Reestablish community enhancement grant program.	We will look to relaunch the community enhancement grant program after the COVID-19 pandemic challenges slow down and communities start returning to normal.	Delayed	Local Development Corporation (LDC) Reserve Funds
Establish partnership with our regional public workforce system.	We have engaged in a number of small projects with the workforce system and will continue deepening our relationship.	Achieving	US Small Business Administration
Expand our online presence through new website and social media platforms.	We have increased our online presence considerably and will continue pushing fresh, new content across our website and social media platforms.	Achieving	US Small Business Administration
Develop H-GALDC process map, policies and procedures.	We have updated policies, developed desk aids and how to guides, and continue to revise and refresh outdated procedures.	Achieving	US Small Business Administration
Clearly define staff roles, responsibilities, goals and expectations.	We have clearly defined staff roles and goals and check-in regularly to ensure that staff members are on target.	Achieving	US Small Business Administration

Commented [WC9]: Add a row for the Harris County Project and designate as NEW. Although not in original budget, the activity is in the revised budget.

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Project: Administration / Management			
Provide logistical and administrative support for monthly meetings of the MPO Policy Council and, as needed, related technical committees and work groups, ongoing.	The Administrative team supports daily operations for the Metropolitan Planning Organization (MPO) such as program administration, office management, grant management, computer systems management, and quality control. Staff has supported six Transportation Advisory Committee (TAC) meetings and six Transportation Policy Council (TPC) meetings along with the respective subcommittee meetings and special coordinated meetings such as the Transportation Improvement Program (TIP) Prioritization meeting. Provided technical support for each of these meetings using online platforms. Quality control and compliance is done for reporting, contracts, and monitoring of programs.	Achieving	TxDOT
Employee development, recruitment and evaluation, ongoing.	Employee development is encouraged and provided. Staff is working toward Lunch and Learns (first one before the COVID-19 pandemic) and aiding in the use of LMS365 to encourage further training and employee development for staff. Staff has developed onboarding trainings, virtual meet and greets for new employees. A new webpage is being developed that will house virtual training options and other types of employee development options.	Achieving	TxDOT
Maintain the 2020-2021 Unified Planning Work Program (UPWP) to reflect revised Policy Council planning priorities and local, State, or Federal funding decisions, ongoing.	Staff continues to maintain the UPWP working closely with TxDOT. The Administration Manager works with TxDOT on a regular basis on the UPWP reconciliations and funding processes. UPWP amendments have been significantly reduced due to better UPWP planning and writing.	Achieving	TxDOT

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Maintain federal certification of the planning process including the Annual Performance & Expenditure Report, the Disadvantaged Business Enterprise goal development, and the annual self-certification assurances, ongoing.	Staff produced the Annual Performance Expenditure Report (APER) each year with the 2020 report being submitted. A rigorous and comprehensive Disadvantaged Business Enterprise (DBE) program is currently being implemented with a program lead. We are responsible for self-certification assurances and continue to provide necessary reporting to all federal and state agencies.	Achieving	TxDOT
Maintain federal Title VI and Environmental Justice certifications, ongoing.	Administration staff is conducting implementation of the Title VI Plan in coordination with various Transportation teams.	Achieving	TxDOT
Develop, update and present public information materials in a variety of formats, including emails, letters, brochures, websites, newsletters, videos, public service announcements and meetings with community and business groups, ongoing.	Administration staff in collaboration with the Communications Department works to complete and implement any public information materials or public outreach.	Achieving	TxDOT
Provide briefings (and, when requested, testimony) for local, state and national officials and other interest groups, ongoing.	Administration staff continues to provide any necessary briefings for local, state, and national officials or other interested groups.	Achieving	TxDOT
Conduct public outreach and public involvement initiatives to support Metropolitan Planning Organization Programs, ongoing.	Administration staff works the Communications Department and Travel Demand Management team to conduct public outreach and public involvement planning for the MPO.	Achieving	TxDOT
Ensure compliance for all contract development and reporting to state agencies.	The Administration Team has a compliance position that specifically focuses on contract auditing and development-quality controls.	Achieving	TxDOT
Assist with special projects concerning compliance research and strategies for the Metropolitan Planning Organization.	Staff devotes much time and effort into compliance research and strategies to support our transportation teams. Staff has developed a Disadvantaged Business Enterprise (DBE) program as well as a Buy America program-both have liaisons to work with staff and TxDOT.	Achieving	TxDOT

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Project: Data Development and Maintenance			
Assist TxDOT in the data Household Survey Data development to support the newly developed Activity Based model (ABM) for H-GAC's regional and sub-regional forecasts.	Staff continues to work with TxDOT to resolve the foreseen and unforeseen effects and issues caused by the COVID-19 pandemic towards the household survey and other traffic data collections in support of the newly developed ABM model. Staff at the H-GAC Modeling Group continues to work with TxDOT Planning Division in the Planning of the Household Survey scheduled for Fall or Spring of 2021. Many planning activities for the data collections have been postponed due to the COVID-19 pandemic.	Delayed	TxDOT Planning Funds
Development, support and assistance in the freeway traffic and count collection in the region.	Staff continues to work with the consultant, CJ Hensch, Inc. in the collection of the freeway traffic and count collection in the region.	Achieving	TxDOT Planning Funds
Develop regional travel forecast for inputs into air quality analysis in the Houston region and the METRO service area, ongoing.	Staff continues to support the conformity analysis through travel demand modeling and forecasts that produces inputs into the air quality analysis in the Houston and METRO service areas.	Achieving	TxDOT Planning Funds
Provide and support travel demand forecast and analysis for the production of conformity calculations to the current SIPs for the RTP and TIP in accordance with federal regulations when needed, ongoing.	Staff continues to develop GIS map networks of roadway projects proposed for the Regional Transportation Plan (RTP), TIP and subarea studies, conduct the 4-steps travel demand modeling, analysis and forecasting for various proposed scenarios and horizon year and create output files that are used as inputs into the emission calculations in accordance with Federal regulations.	Achieving	TxDOT Planning Funds
Continue technical support and assistance in the implementation of Cube Voyager model set in the region.	Staff continues to use Cube Voyager as H-GAC's regional and sub-regional modeling platform. Staff continues to provide modeling supports to other H-GAC's Transportation Groups and H-GAC's member agencies in support of the RTP, TIP and other sub-regional and corridor studies.	Achieving	TxDOT Planning Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Provide support and assistance in the development of tour-based regional truck model	Staff continues to work with Cambridge Systematic Consultants in the validation of the Tour-Base-Modeling to the 2017 base year. This project was delayed due to unavailability of counts data needed for the validation by the consultants, CJ Hench, Inc.	Delayed	TxDOT Planning Funds
Expand user and reporting capabilities of existing web-based traffic count and roadway project viewers, ongoing.	Staff continues to advance the capabilities of the existing web-based traffic count and roadway projects viewers through some advance trainings and programs. Staff continues to use special programming to support the City of Houston's Minor Crash Pilot Program and the Sub Regional studies dashboard	Achieving	TxDOT Planning Funds
Provide GIS technical support for the development, maintenance, and indexing of map coverage and databases on MPO servers.	Staff continues to use the GIS tools to support the development of the RTP, TIP and other sub-regional and corridor studies and roadway projects into formats that serve as inputs into the H-GAC's Cube Voyager modeling platform or micro simulation softwares.	Achieving	TxDOT Planning Funds
Support special studies and unusual model applications with technical support and review of any major model applications.	Staff continues to provide modeling technical support in the studies of and analysis of the various special roadway studies at the regional, sub-regional and corridor levels such as Inner Katy Corridor special study, the Resilience projects and local government planning efforts.	Achieving	TxDOT Planning Funds
Continue staff support for Texas Working Group air quality working group, ongoing.	Staff continues to work with Air Quality Master Schedule; worked with the Texas Technical Working group to generate a master air quality schedule that will include all the State Implementation Plan (SIP) updates, Transportation Plans updates, and conformity updates for the whole state of Texas. Staff continues to support the Texas air quality working group through meeting participation and research.	Achieving	TxDOT Planning Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Continue staff training on the Cube software.	Staff received training in the AIMSUN and other MESO and MICRO modeling software. After the COVID-19 pandemic outbreak, staff continues to cross train in the use of this software and methodology, the new functionalities of the Cube Voyager and other software used in travel demand and forecasting processes. Most outside trainings postponed due to the COVID-19 pandemic.	Achieving	TxDOT Planning Funds
Conduct economic impact analysis for major transportation projects using REMI software.	Staff using REMI TanSight software to estimate societal and economic impact for the Resiliency projects, the Inner Katy Assessment project by the DKS consultants, the analysis of the Harris County Flood Control District (HCFCD) 10-year and 500-year plans for the City of Houston and in the evaluation of the HGAC's 2045 RTP with its regional impact in jobs and economic growth.	Achieving	TxDOT Planning Funds
Conduct various data collections through various traffic surveys such as On-board Transit Origin-Destination Survey (joint effort between H-GAC/METRO), Commercial vehicles Survey, Airport Survey, Supplemental Surveys, Bike Users Survey and Passive Data Purchase.	Staff continues to hold Steering committee meetings virtually to adjust originally drawn plans, samples sizes, RFP, and schedules for the H-GAC's regional Origin Destination Transit Survey that includes METRO and eight other regional transit providers in the region with fixed routes. Actual data collection of the survey is postponed to Fall of 2021 due to the COVID-19 pandemic. Staff continues to work with the City Commercial Airport folks for the planning of the regional commercial Airport surveys; delayed due to the COVID-19 pandemic.	Achieving	TxDOT Planning Funds
Continue travel demand and forecasting support for H-GAC's regional and sub-regional travel demand forecasting and analysis.	Staff continues to provide modeling technical assistance and support for both H-GAC's in-house effort and other H-GAC's member agencies such as TxDOT and other stakeholders in support of regional projects or at the sub-area and corridor levels. Staff continues work with a consultant for Inner Katy study project. Staff Performed Travel Demand Model runs for a TxDOT SH 225 project. Staff responds to Modeling Data requests to a variety of requesters such as the Texas Southern University, METRO, The City of Houston, etc.	Achieving	TxDOT Planning Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Project: Planning			
Continue regional transit service planning and coordination in implementing recommendations from the Gulf Coast Regionally Coordinated Transportation Plan.	Staff efforts to implement recommendations are ongoing. Most recently, the Mobility Links, online database resource for mobility options was launched.	Achieving	TxDOT Planning Funds
Continue staff support of the Greater Houston Freight Committee.	Staff continues to coordinate and facilitate the Greater Houston Freight Committee. Two meetings of the Committee were held in January and June 2020.	Achieving	TxDOT Planning Funds
Continue updates to data for regional thoroughfare network through collaborations with local governments, ongoing.	Staff continues to collect thoroughfare network information from local governments and make updates to the regional thoroughfare network map.	Achieving	TxDOT Planning Funds
Continue to work with the State and local governments to improve responses to hurricane evacuation events, ongoing.	Staff continues to work with regional partners to update evacuation plans and protocols.	Achieving	TxDOT Planning Funds
Support the activities of the Transportation Safety Committee.	Staff continues to provide support for the Transportation Safety Committee and conducted two meetings.	Achieving	TxDOT Planning Funds
Perform safety analyses for local governments, ongoing.	Staff continues to provide data and analysis to regional partners for traffic safety.	Achieving	TxDOT Planning Funds
Continue support of the Regional Safety Campaign to promote safety messaging to reduce distracted driving, speeding, impaired driving, and bicycle-pedestrian crashes.	Staff continued the development of Regional Safety Campaign to reduce vehicle crashes.	Achieving	TxDOT Planning Funds
Conduct planning to make connections from the proposed high-speed rail station to Houston downtown and other destinations.	Staff reviewed and provided comments on the draft environmental document of the high-speed rail.	Achieving	TxDOT Planning Funds

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Continue work on the resiliency and durability pilot project, including a vulnerability assessment to support resiliency planning for transportation infrastructure.	Staff completed and submitted to the Federal Highway Administration a draft of the Resilience and Durability to Extreme Weather in the H-GAC Region Pilot Program Report for review.	Achieving	Federal Highway Administration (Office of Planning, Environment, and Realty Grants)
Initiate work on Southeast Harris County Sub regional Study.	Procurement of consultant to assist is complete. Contract terms have been agreed upon and staff are in final stage of obtaining signatures. Initial data collection and modeling base network have begun.	Achieving	Surface Transportation Program
Initiate work on Liberty County Mobility Study.	Procurement of consultant to assist is complete and contract terms have been agreed upon. Initial data collection and modeling base network have begun.	Achieving	Surface Transportation Program
Initiate work on Montgomery County Precinct 2 Mobility Plan.	Procurement of consultant to assist is complete. Contract terms have been agreed upon and staff are in final stage of obtaining signatures. Initial data collection and modeling base network have begun.	Achieving	Surface Transportation Program
Continue staff support of the Congestion Mitigation and Air Quality pilot program, including ongoing pilots (Conroe Connection Park & Ride) hosting a pilot application process workshop, and review of new applicants.	The application workshop was held in late 2019. Staff continues to provide outreach and assistance regarding the Commuter and Transit Pilot program. Some initiatives that were scheduled to start in Fall 2020 are now delayed due to the COVID-19 pandemic concerns. We continue to work with interested parties to think about the timing of their applications. The existing pilot with Conroe Connection is ongoing.	Delayed	Federal Funds
Continue staff support of the Brazoria County Thoroughfare Plan.	This project has been completed. The Thoroughfare Map is scheduled to be adopted by the Brazoria County Commissioners' Court August 2020 with acceptance and presentation of the plan to occur at a later date due to the COVID-19 pandemic meeting restrictions.	Achieving	Surface Transportation Program

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Initiate a Regional Goods Movement Plan update.	Development of a scope of work to procure a consultant is finalized. Procurement is expected to occur in Fall 2020 with project initiation early 2021.	Achieving	Surface Transportation Program
Provide planning support for the North Houston Highway Improvement Project.	Staff has participated in stakeholder and community meetings related to TxDOT's North Houston Highway Improvement Project. Staff has also begun a complementary project for the communities impacted along Segment 2, the North Houston Communities Transportation Priorities Plan. This planning project will look at additional (non-highway) mitigation activities intended to enhance the mitigation TxDOT is planning, not replace it, focused on connectivity within those communities.	Achieving	TxDOT
Initiate Safety Intersection Studies throughout the region at high crash locations.	Staff is working to procurement professional services to assist with conducting safety analysis of select regional traffic intersections	Achieving	TxDOT
Continue development of Transit-Oriented Development initiatives, including bus station area fact sheets and Transit-Oriented Development regional planning study scope of work.	Staff continues to work on Transit Oriented Development initiatives. Fact Sheets are going to be interactive story boards instead of static pdfs. New staff has been hired to take on this project.	Achieving	TxDOT
Continue development of a Transit Awareness Program and launch initial outreach efforts.	Due to the COVID-19 pandemic, priorities have changed, and the emphasis has shifted. The awareness program as originally envisioned will be delayed . Instead the Travel Demand Management team partnered with the region's public transportation agencies to launch Commute with Confidence, on how to use shared transportation more safely at this time. Efforts are continuing this fall 2020 through a collaboration with eight of the region's transit agencies and the Commute Solutions program. The #SitSafe awareness campaign is being launched during Commute Solutions Month to help travelers understand all of the precautions being taken to help travelers sit safely while riding transit as they prepare to return to work.	Delayed	TxDOT

Commented [WC11]: Would be good to add a bright spot – the team held an excellent webinar on commuting safely via public transit this Spring and placed an emphasis on COVID-19

Commented [SE12R11]: Additional information added.

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Advance the development of the bicycle and pedestrian counter program.	Staff is working on expanding the bicycle and pedestrian counter program. A new bicycle and pedestrian planner was hired. This planner is putting together the procurement documentation needed to expand the program.	Achieving	TxDOT
Implementation of the 2045 Regional Transportation Plan, ongoing.	The 2045 Regional Transportation Plan was adopted in August 2019. Staff processed monthly amendments to the RTP. Staff are beginning development of the 2050 Regional Transportation Plan including an initial project schedule.	Achieving	TxDOT Planning Funds
Amendments to the 2019-2022 Transportation Improvement Program and the 2045 Regional Transportation Plan, ongoing.	Amendments to the 2019-2022 Transportation Improvement Program were completed in May 2020.	Achieving	TxDOT
Begin development of the 2021-2024 Transportation Improvement Program.	Completed development of the 2021-2024 Transportation Improvement Program in June 2020. Staff submitted the Transportation Policy Council approved TIP to the State for inclusion in the Statewide Transportation Improvement Program.	Achieving	TxDOT
Amendments to the 2021-2024 Transportation Improvement Program and the 2045 Regional Transportation Plan	The new Transportation Improvement Program document was approved by the Transportation Policy Council in June 2020. Staff began processing amendments in July 2020.	Achieving	TxDOT
Develop project evaluation criteria for the next call for projects.	Staff began working with the TIP Subcommittee in July 2020 to develop the project evaluation criteria.	Achieving	TxDOT
Implementation of a process to assist local governments with the requirements of the federal environmental process/project development.	Implementation of a process has been delayed. However, staff has assisted with individual projects as questions and concerns arise.	Achieving	TxDOT
Develop and monitor federal performance measures and targets.	Staff began development of the Mid-Period Progress Report to be submitted by the September federal deadline.	Achieving	TxDOT

PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Conduct planning to make connections from the proposed high-speed rail station to Houston downtown and other destinations.	This project was delayed due to the need for transit agencies to focus on the COVID-19 pandemic. However, the conversation is beginning again on the next phase of planning for the project. We are working to schedule a pre-planning meeting in September 2020 in connection to the High Capacity Transit Plan.	Delayed	TxDOT
Maintain Regional Architecture for the Intelligent Transportation System.	Maintain website, held quarterly Transportation Maintenance and Operation meetings	Achieving	TxDOT
Continue Traffic Incident Management Training for first responders.	Trainings were held in January and February 2020 but has been suspended due to the COVID-19 pandemic.	Delayed	Federal Funds
Expansion of Regional Incident Management Tow and Go™ Program to Harris County and continue work to expansion to surrounding counties in the Metropolitan Planning Area.	The funding contract was extended to January 31, 2021. Towing contracts have been issued in Harris County. Harris County should start tows in August 2020. H-GAC staff will start a Public Outreach Campaign in August that will go through Spring of 2021	Achieving	TxDOT Surface Transportation Program (STP)
Project: Air Quality Improvement			
Conduct Commute Solutions and other travel demand management public relations and marketing activities targeting employers, commuters and students, ongoing.	Multiple mini-campaigns have been held this year for the Commute Solutions program for Telework, Earth Day, Commute with Confidence and more. This effort is ongoing.	Achieving	Federal Funds & TxDOT
Provide outreach support and assistance for transportation partner programs, ongoing.	Staff coordinated with all area public transportation agencies for Commute with Confidence resources for commuting during the COVID-19 pandemic and are now working with them for #SitSafe return to work campaign.	Achieving	Federal Funds
Develop coordinated approach to public outreach and education utilizing various Travel demand Management and community partners throughout the region, ongoing.	Staff has collaborated with management districts, business organizations, the Association for Commuter Transportation and others to conduct outreach and education.	Achieving	Federal Funds

Commented [WC13]: How long will this be delayed?

Commented [SE14R13]: Additional information added.

Commented [WC15]: Is this TxDOT or Federal Highways, or US DOT?

Commented [SE16R15]: Tow N GO is Surface Transportation Planning (STP) funds. STP funds are federal. They come from the Federal Highway Administration via TxDOT.

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PLANNED	ANALYSIS OF PROGRESS	STATUS	FUND SOURCE
Program: Transportation			
Development of a comprehensive ridesharing platform to support the Commute Solutions program.	Staff is working with TxDOT as they develop the ConnectSmart App that can support ridesharing in the region. Staff is analyzing any gaps that might need to be supported through additional technology.	Achieving	Federal Funds
Administer the Heavy-Duty Diesel Vehicle Replacement Program.	Staff is conducting outreach activities and providing technical support to assist applicants in the replacement and purchase of Heavy-Duty vehicles and equipment.	Achieving	EPA
Provide support for Clean Vehicles Program projects that reduce NOx emissions using new technologies, ongoing.	Staff is conducting outreach activities and providing technical support and financial assistance to qualified parties to upgrade their on-road heavy duty vehicles to cleaner technologies.	Achieving	TxDOT
Develop and disseminate the annual Air Quality Initiatives report.	Staff is working to gather internal data and will complete report soon.	Achieving	TxDOT
Complete and submit annual update of PM2.5 Advance Path Forward Plan to Environmental Protection Agency.	Staff is working with members of the Regional Air Quality Planning Advisory Committee to gather data from local stakeholders. Report will be completed later in the year.	Achieving	TxDOT
Complete annual regional survey report of alternative fuel usage, vehicle inventory and related emission reduction activities.	Staff worked with regional stakeholders from businesses and local governments to help estimate the number of alternative fueled vehicles that are active within the H-GAC region as well as to determine what emission reduction activities (e.g. anti-idling measures or VMT reduction efforts) and to catalog updates to those activities.	Achieving	Department of Energy